



West Virginia Pumpkin Festival

One Pumpkin Way

Box 358

Milton, WV 25541

www/wvpumpkinpark.com

PLEASE READ
And keep for your
information

Food Concession Booth Rental Agreement Rules And Regulations

Dates: Thursday, Oct. 1st through Sunday, Oct. 4th

Times: 9AM - 9PM Thursday through Saturday and 9AM - 6PM Sunday

Set-up: Wednesday Sep. 30th - (time will be assigned).

Removal: All concessions must be removed from the grounds no later than 5:00 PM,
Monday immediately following festival week.

- 1 SPACE ALLOCATION WILL BE DONE IN A MANNER WHICH ACHIEVES THE MOST EFFECTIVE OPERATING RESULTS.
- 2 A CONCESSIONAIRE MAY NOT SHARE OR SUBLET SPACE WITHOUT PERMISSION OF FESTIVAL MANAGEMENT.
- 3 NO SOLICITATION FOR BUSINESS SHALL BE PERMITTED OUTSIDE OF CONCESSION BOOTH. SAMPLES, CATALOGS, PUBLICATIONS, ETC., MAY ONLY BE DISTRIBUTED WITHIN THE CONFINES OF THE CONCESSIONAIRE'S BOOTH.
- 4 ALL AMPLIFYING SYSTEMS USED BY THE CONCESSIONAIRE MUST BE KEPT AT MODERATE VOLUME. SOLICITING FOR BUSINESS OVER AMPLIFYING SYSTEM WILL BE STRICTLY PROHIBITED.
- 5 ALL PACKING CONTAINERS AND SIMILAR MATERIALS ARE TO BE REMOVED FROM CONCESSION AREA BY CONCESSIONAIRES UPON COMPLETION OF SET-UP.
- 6 SALE, USE, OR POSSESSION OF ANY INTOXICATING OR CONTROLLED SUBSTANCE OR BEVERAGE IS STRICTLY PROHIBITED. VIOLATORS WILL BE REMOVED FROM THE PREMISES AND BE SUBJECT TO PROSECUTION.
- 7 SALE, POSSESSION, OR DISPLAY OF FIREARMS AND/OR AMMUNITION, ANY TYPE OF FIREWORKS, OR ANY OTHER ITEMS WHICH MAY CAUSE BODILY INJURY OR LOSS IS STRICTLY PROHIBITED.
- 8 SALE OR DISPLAY OF PORNOGRAPHIC OR SEXUALLY ORIENTED MATERIALS IS STRICTLY PROHIBITED.
- 9 CONCESSIONAIRES ARE TO SELL ONLY THOSE PRODUCTS APPROVED BY FESTIVAL MANAGEMENT.
- 10 ALL CONCESSIONS MUST COMPLY WITH HEALTH DEPARTMENT REGULATIONS. NO CONCESSION WILL OPEN UNTIL APPROVED BY THE HEALTH DEPARTMENT. CONCESSIONS MUST COMPLY WITH CABELL COUNTY HEALTH CODE. REFUNDS WILL NOT BE ISSUED TO ANY CONCESSION CLOSED FOR NON-COMPLIANCE. DUE TO HEALTH DEPARTMENT REGULATIONS, TENT, LEAN-TO, ETC., WILL NOT BE PERMITTED.
- 11 ALL CONCESSIONS ARE TO BE OPEN BY POSTED OPENING TIMES AND STAY OPEN UNTIL POSTED CLOSING TIMES THURSDAY THROUGH SUNDAY. ALTHOUGH NOT REQUIRED, WE ENCOURAGE OPERATION DURING MONDAY AND LUNCH HOURS ALSO.
- 12 ALL ELECTRICAL AND PLUMBING HOOK-UP SUPPLIES MUST BE PROVIDED BY CONCESSIONAIRE. VENDORS MUST PROVIDE WATER POTABLE HOSE AND BACK FLOW CONNECTOR FOR HOOK-UP TO WATER SUPPLY.
- 13 FOOD VENDORS RECEIVE FOUR (4) FOUR-DAY PASSES. ADDITIONAL PASSES MAY BE PURCHASED FROM THE FESTIVAL OFFICE FOR \$5.00 EACH (1 - DAY). **PASSES ARE FOR WORKERS ONLY.**
- 14 TRAILER OR OTHER CONCESSION STRUCTURE MUST BE ON GROUNDS AND READY FOR PLACEMENT BY NOON ON WEDNESDAY.
- 15 IF CONCESSIONAIRE FAILS TO OCCUPY THE CONTRACTED SPACE THREE (3) HOURS PRIOR TO FESTIVAL OPENING TIME ON THURSDAY, FESTIVAL MANAGEMENT WILL HAVE THE RIGHT TO USE SAID SPACE AS IT SEES FIT (CONCESSION MUST BE APPROVED PRIOR TO FESTIVAL OPENING TIME).
- 16 **NO REFUNDS WILL BE MADE FOR CONTRACTS CANCELLED AFTER AUGUST 1ST.**
- 17 **ALL CONCESSIONS MUST PURCHASE AND USE EXCLUSIVELY THE PEPSI PRODUCTS WHICH THE FESTIVAL SUPPLIES.**
- 18 FOOD PREPARATION MUST BE DONE IN OR BEHIND THE CONCESSION.
- 19 BAG ALL TRASH AND SET IT BEHIND YOUR CONCESSION DURING OPERATING HOURS AND, AFTER CLOSING, PLACE IT AT THE ROAD FOR PICK-UP BY SANITATION WORKERS. **DO NOT USE THE CANS IN FRONT OF YOUR CONCESSION.**
- 20 CONCESSIONAIRES MUST AGREE TO KEEP AN ATTENDANT IN THEIR BOOTHS DURING ALL FESTIVAL OPERATING HOURS. NO CONCESSION MAY BE DISMANTLED BEFORE THE SPECIFIED TIME, NOR MAY ANY PART OF THE CONCESSION OR EQUIPMENT BE REMOVED ONCE IT IS IN PLACE.
- 21 FESTIVAL MANAGEMENT WILL HAVE FINAL SAY IN ANY MATTER REQUIRING ARBITRATION.
- 22 CONCESSION SUPPLY TRAILERS MUST BE LOCATED IN THE DESIGNATED AREA PROVIDED BY THE FESTIVAL (**NOT IN BACK OF YOUR STAND**). NO VEHICLE WILL BE ALLOWED NEXT TO THE CONCESSION STAND DURING FESTIVAL OPERATING HOURS.