



## West Virginia Pumpkin Festival

One Pumpkin Way

Box 358

Milton, WV 25541

[www/wvpumpkinpark.com](http://www/wvpumpkinpark.com)

**PLEASE READ**  
And keep for your  
information

### Arts & Crafts Booth Rental Agreement Rules And Regulations

Dates: Thursday, Oct. 6th through Sunday, Oct. 9th

Times: 9AM - 9PM Thursday through Saturday and 9AM - 6PM Sunday

Set-up: Wednesday Oct. 5th from 9AM - 9PM

Removal: All exhibits must be removed from the grounds no later than 5:00 PM

Monday immediately following festival week.

- 1 SPACE ALLOCATION WILL BE DONE IN A MANNER WHICH ACHIEVES THE MOST EFFECTIVE OPERATING RESULTS.
- 2 AN EXHIBITOR MAY NOT SHARE OR SUBLET SPACE WITHOUT PERMISSION OF FESTIVAL MANAGEMENT.
- 3 **NO SOLICITATION FOR BUSINESS SHALL BE PERMITTED OUTSIDE OF EXHIBITORS SPACE. SAMPLES, CATALOGS, PUBLICATIONS, ETC., MAY ONLY BE DISTRIBUTED WITHIN THE CONFINES OF THE EXHIBITORS SPACE.**
- 4 ALL AMPLIFYING SYSTEMS USED BY THE EXHIBITOR MUST BE KEPT AT MODERATE VOLUME. SOLICITING FOR BUSINESS OVER AMPLIFYING SYSTEM WILL BE STRICTLY PROHIBITED.
- 5 ALL PACKING CONTAINERS AND SIMILAR MATERIALS ARE TO BE REMOVED FROM EXHIBIT AREA BY EXHIBITORS UPON COMPLETION OF SET-UP.
- 6 SALE, POSSESSION, OR USE OF ANY INTOXICATING SUBSTANCE OR BEVERAGE IS STRICTLY PROHIBITED. VIOLATORS WILL BE REMOVED FROM THE PREMISES AND BE SUBJECT TO PROSECUTION.
- 7 SALE, POSSESSION, OR DISPLAY OF FIREARMS AND/OR AMMUNITION, ANY TYPE OF FIREWORKS, OR ANY OTHER ITEMS WHICH MAY CAUSE BODILY INJURY OR LOSS IS STRICTLY PROHIBITED.
- 8 **TOYS WITH PROJECTILES (INCLUDING BUT NOT LIMITED TO BOWS, ARROWS, SLING SHOTS, POP GUNS AND THE LIKE) MUST BE SHRINK WRAPPED AND CARRY A WARNING TAG, PROVIDED BY WVFPF, AND CANNOT BE OPENED WHILE ON PARK GROUNDS.**
- 9 SALE, POSSESSION, OR DISPLAY OF PORNOGRAPHIC OR SEXUALLY ORIENTED MATERIALS IS STRICTLY PROHIBITED.
- 10 EXHIBITORS ARE TO SELL ONLY THOSE PRODUCTS APPROVED BY FESTIVAL MANAGEMENT AND MANAGEMENT RESERVES THE RIGHT TO APPROVE OR DISAPPROVE PRODUCTS FOLLOWING REGISTRATION AND SETUP.
- 11 ALL EXHIBITS ARE TO BE OPEN BY POSTED OPENING TIMES AND STAY OPEN UNTIL POSTED CLOSING TIMES THURSDAY THROUGH SUNDAY.
- 12 EXHIBITORS RECEIVE TWO (2) FOUR-DAY PASSES. ADDITIONAL PASSES MAY BE PURCHASED FROM THE FESTIVAL OFFICE FOR \$5.00 EACH (1-DAY). **PASSES ARE FOR BOOTH WORKERS ONLY.**
- 13 TRAILER OR OTHER EXHIBIT STRUCTURE MUST BE ON GROUNDS AND READY FOR PLACEMENT BY NOON ON WEDNESDAY.
- 14 IF EXHIBITOR FAILS TO OCCUPY THE CONTRACTED SPACE TWO (2) HOURS PRIOR TO FESTIVAL OPENING TIME ON THURSDAY, FESTIVAL MANAGEMENT WILL HAVE THE RIGHT TO USE SAID SPACE AS IT SEES FIT .
- 15 **NO REFUNDS WILL BE MADE FOR CONTRACTS CANCELLED AFTER SEPTEMBER 1ST.**
- 16 DO NOT USE THE CANS IN FRONT OF YOUR EXHIBIT FOR LARGE OR BULKY ITEMS. THESE TYPES OF ITEMS SHOULD BE TAKEN TO ONE OF THE DUMPSTERS PROVIDED.
- 17 EXHIBITORS MUST AGREE TO KEEP AN ATTENDANT IN THEIR BOOTHS DURING ALL FESTIVAL OPERATING HOURS. NO EXHIBIT MAY BE DISMANTLED BEFORE THE SPECIFIED TIME, NOR MAY ANY PART OF THE EXHIBIT OR EQUIPMENT BE REMOVED ONCE IT IS IN PLACE. THERE WILL BE A FINE OF \$100.00 IF YOU ARE CAUGHT PACKING UP BEFORE 6 PM ON SUNDAY. IF YOU DO NOT PAY THE FINE, YOU WILL NOT BE INVITED BACK.
- 18 EXHIBITORS VEHICLES MUST BE RETIRED TO THE PARKING LOT ONE (1) HOUR BEFORE POSTED OPENING TIMES AND REMAIN THERE DURING POSTED OPERATING HOURS.
- 19 FESTIVAL MANAGEMENT WILL HAVE FINAL SAY IN ANY MATTER REQUIRING ARBITRATION.
- 20 **NO ELECTRIC HEATERS WILL BE PERMITTED.**
- 21 THE DISSEMINATION OF POLITICAL SIGNS IS PERMISSIBLE, BUT THE DISSEMINATION OF THE METAL SPIKED STANDS WHICH ARE AFFIXED TO SUCH SIGNS IS NOT PERMISSIBLE AS THEY ARE A SAFETY HAZARD.
- 22 LIMITED POWER SUPPLY IS AVAILABLE FOR LIGHT DUTY PLUGINS. EXHIBITOR IS TO SUPPLY EXTENSION CABLES (WE SUGGEST A MINIMUM OF 50 FT.) MEETING NATIONAL ELECTRIC CODE STANDARDS.
- 23 **NO VEHICLES WILL BE ALLOWED ON THE GROUNDS FOR PACKING UP UNTIL AT LEAST 6:30 PM ON SUNDAY.**
- 24 **NO SMOKING UNDER TENTS.**
- 25 **ONE CAR PASS PER VENDOR CONTRACT (HANDICAP PERMIT—PARK AT THE FAR END AWAY FROM THE ENTRANCE).**
- 26 **STAY WITHIN YOUR SPACE (THIS INCLUDES YOU AND YOUR MERCHANDISE).**